

House Rules

As amended, 1 December 2004

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1. Definitions:

- 1.1. The **Club** means **Greenwich Flying Squadron Inc.**, its appointed officers, committees and members.
- 1.2. The **Clubhouse** means the **Greenwich Flying Squadron Clubhouse, Bay Street, Greenwich.**
- 1.3. **Members** refers to persons who have been approved by the committee and have either currently paid their membership dues for the current year or have been granted life membership.

2. Membership:

- 2.1. The criterion for membership is involvement in sailing. Members are expected to be active participants in either the racing or cruising events conducted by the club or family of an active member.
- 2.2. The following levels of membership are available:
Family/Full
Crew
- 2.3. Members are expected to conduct themselves in an appropriate manner at all times whilst on or around club premises, participating in club events or representing the club.
- 2.4. An executive committee is elected by members for the following year at an Annual General Meeting (AGM) held in July of each year. Only a full member or 1 (one) member of a family membership is entitled to vote at an AGM.
- 2.5. The executive committee has the right to veto any membership where the reputation of the Club or its equipment has been blatantly abused.
- 2.6. Executive committee meetings are held at the clubhouse on the second Tuesday of each month commencing

3. Security:

- 3.1. Members must at all times keep in mind the continuing need for a high level of security about the Clubhouse. The area must never be vacated unless all doors are securely locked and checked.
- 3.2. The last member to leave the Clubhouse is to ensure that all windows and doors are locked, the alarm system is correctly armed, the deck water is turned off at the inside inline tap, and all lights, other than security lights, and appliances, are switched off.

4. Safety:

- 4.1. Extreme care is to be exercised at all times when using **ALL** club facilities, especially the pontoon and rigging deck. Members using the clubhouse, pontoon, rigging deck or ramp do so at their own risk.
- 4.2. Senior members are expected to supervise juniors and running, playing games or diving from any part of the clubhouse, deck or pontoon is strictly forbidden.
- 4.3. Boats are not to be rigged on the pontoon or ramp on race days.

5. Property.

- 5.1. No member is to make use of another member's boat or equipment without permission.
- 5.2. The club launch and run-abouts are to be driven only by persons appointed by a member of the executive committee. All club vessels shall be operated in accordance with, and by persons appropriately licensed under, NSW Waterways regulations.
- 5.3. Members are expected to immediately report to a member of the executive committee any case of damage, willful or accidental, to any boat, gear or club property.

6. Parking

- 6.1. Members and visitors are to comply with council parking notices in Bay Street especially in the immediate vicinity of the Clubhouse.

7. Keys.

- 7.1. Members who have paid Family/ Full membership fees for the current year are entitled to a key to the Clubhouse, provided that the member has either a boat stored in the clubhouse or a keelboat for which racing or cruising levies have been paid for the current year.
- 7.2. Only one key may be held per membership.
- 7.3. Keys may be obtained from the treasurer after payment of a fee, set by the executive committee. The signature and name of the key holder, date of issue and number of key is to be recorded in a key register. This is the only receipt for payment of the fee.
- 7.4. No member shall lend their key to any other person who is not a member of the key holder's immediate family. Any key holder permitting any other person or persons to use their key to enter the club premises shall be responsible for the behaviour of such persons. Persons under 18 years of age must be accompanied by an adult member of the club.

8. Use of the Club Pontoon.

- 8.1. Members may moor up at the pontoon to pick up or disembark passengers or stores, work on their boat (at non-racing times), or visit the clubhouse for social events. The following restrictions are to apply:
 - a. the front of the pontoon is a no standing area and is to be kept clear at all times.
 - b. unattended boats, or boats likely to remain moored for greater than five minutes must moor either-
 - i. between the eastern end of the pontoon and the

Bay Street public wharf, or

- ii. between the western end of the pontoon and the adjacent wharf.
- c. any boat that moors on the eastern side of the pontoon is to tie up between the pontoon and the Bay St. public wharf so they lie abeam the clubs deck, and this area is generally to be used for the larger yachts in the club.
- d. no boat may be moored at the pontoon for more than 24 hours without the approval of a member of the executive committee.
- e. any boat, which is not racing, should not moor at the pontoon for the purpose of carrying out repairs or maintenance for 2 hours prior to a yacht race. In respect of Sabot Racing on Sundays, boats should not moor during the time from the launch of the Sabots to the completion of their racing and return to the rigging deck.

9. Boat Repairs and Maintenance.

- 9.1. Work on boats and rigging is prohibited within the clubhouse, deck and pontoon unless permission has been obtained from the clubhouse manager. The clubhouse manager may impose a time limit for completion of the work.
- 9.2. Only simple emergency repairs may be undertaken on race days.
- 9.3. The use of power tools which create dust and excessive noise is not permitted within the clubhouse under any circumstances.
- 9.4. At the conclusion of work each day all equipment, tools, stores and rubbish are to be cleared away, floors swept and the clubhouse left clean and tidy.

10. Social Use of the Clubhouse.

- 10.1. Senior and family members of the club are welcome to use the facilities for private functions for their crew or other guests under certain conditions. A private function is for personal use and excludes hire for purposes related to businesses, associations and societies.
- 10.2. Application to use the clubhouse for a private function is to be made in writing on the approved form to the executive committee. Applications must be received no later than the committee meeting immediately prior to the proposed function.
- 10.3. If approved, the member will:
 - a. be in attendance at all times during the function.
 - b. take full responsibility for the behaviour of all guests within the club premises. Consideration of adjacent residents and those across the water is essential.
 - c. undertake to make good any damage to the club premises or equipment incurred as a result of the private function.
 - d. clean the clubhouse and any of the equipment used, or arrange for such cleaning to be carried out at the member's expense.
 - e. ensure that all necessary security measures are carried out when leaving the clubhouse.
 - f. not use any of the club's stock.

- g. ensure that members have access to their dinghies at all times.

10.4. Although no charge is imposed by the club for the use of the premises, donations to cover the cost of electricity, gas etc are expected. As a guide, \$75 would be regarded as a minimum fee.

11. Storage of Boats and Equipment.

Storage of boats and associated equipment is a privilege NOT a right.

11.1. Only boats owned by active Members may be stored in the clubhouse after payment of the prescribed annual fee set by the executive committee. This applies to both yacht tenders and centreboard boats.

11.2. Storage racks, once allocated, and boats stored therein must be clearly labeled with:

- a. Boat name (mother vessel if a yacht tender)
- b. Owner's name
- c. Owner's telephone number.

11.3. Members wishing to store their boats in the clubhouse must apply in writing to the executive committee.

11.4. Any vacant space will be allocated to the next person on the waiting list. In the event of a boat being sold the space is then reallocated by the executive committee. The storage space cannot be passed on with the sale of the boat.

11.5. Boats on which rental is owing may be, after written notice to the owner, removed by order of the executive committee to be stored at another site at the owner's risk and expense. Boats on which rental is owing in excess of 2 years may be sold by the Club either privately or by public auction. The proceeds, after deducting outstanding rent and cost of sale, shall be refunded to the owner.

11.6. Owners of centreboard boats stored within the clubhouse are required to participate in club scheduled activities for the class at least once every three activities. Owners who fail to meet this requirement may be required to remove their boat from the clubhouse if the space they use is required by the Club. A review of boat participation requirements is to be conducted monthly during the sailing season, by a person or persons nominated by the executive committee.

11.7. All boats stored in the Clubhouse are to be drained before stowing.

11.8. All removable equipment protruding outside the hull (bumpkins, bowsprit, rudder etc) is to be removed for storage. Masts and spars are to be placed on the designated rack..

11.9. All loose gear including rigging cradles, is to be stowed in the boat or on available racks. All gear is to be clearly labelled with the boat name, or owner or boat registration number.

11.10. Loose gear or clothing not labelled and found during cleaning is to be handed to the clubhouse manager. It will be disposed of if not claimed within one month.

11.11. Personal gear, life jackets, clothing, food containers etc should be clearly and permanently marked with the boat's name.

11.12. Insurance of boats and gear is the responsibility of the owner. The Club bears no responsibility whatsoever for loss or any damage caused as a result of storage within the Clubhouse. The Club's insurance does not cover boats stored in the Clubhouse.

12 Duty Crew.

12.1. Centreboard boats stored in the club.

- 12.1.1. During the racing season centre board boat owners with boats stored in the clubhouse may be rostered for cleaning duty. The member rostered is to thoroughly sweep the floor in the vicinity of the storage area for their class and then place all rubbish in the bins. No rubbish is to be tipped into the water or onto adjacent land. Those rostered are to finish their duty no sooner than the last hull is stowed or 45 minutes after the finish of the race, whichever is earlier.
- 12.1.2. When rostered owners are not present, the next person on the roster will carry out the work with the remaining roster then being adjusted accordingly. When a member is unable to carry out their rostered duty, it is their responsibility to arrange a replacement, and to advise the Class captain of the changed arrangements as soon as possible.

12.2. Saturday Keelboat Start Duty.

- 12.2.1. **As there is no one person who is “Club Starter” for Saturday Keelboat racing a duty boat will be rostered for start and finish duty. This roster will be made prior to the commencement of racing from persons who have paid fees for Saturday racing.**
- 12.2.2. **The duty crew (minimum 2, preferably three) will report to the clubhouse at 11:35 am on their rostered date.**
- 12.2.3. **The boat of the rostered member will receive 4th place points as per GFS Sailing Instructions 24 (I) a (2002 – 2003).**
- 12.2.4. **If unable to attend on the date rostered it is up to the rostered member to arrange a swap with another person listed and let the Sailing Secretary know of the change.**

12.3. Twilight Duty

- 12.3.1. This roster will be made prior to the commencement of racing from persons who have paid fees for Twilight racing.
- 12.3.2. The duty crew will report to the clubhouse at the times prescribed on the roster.
- 12.3.3. Duties will be listed in detail on the information sent with the roster.
- 12.3.4. If unable to attend on the date rostered it is up to the rostered member to arrange a swap with another person listed and notify the Twilight Series Coordinator of the change.

13. Water.

- 13.1. Water is available at the club for use by members to fill water tanks and wash down boats. Please do not waste water.
- 13.2. When using water from the tap on the rigging deck an inline tap, inside the clubhouse, adjacent to the left hand sliding door must be first turned on.
- 13.3. A hose is available for use and is located inside the club on a hook in the boat storage area.
- 13.4. On completion of use, the hose must be returned and neatly coiled and hung. The inside inline tap must also be turned off.

14. Dishwasher.

- 14.1. The dishwasher in the kitchen is only to be used by an operator endorsed by the executive committee and is only used following twilight racing and designated Club functions .
- 14.2. The dishwasher is not to be used for washing up after private social functions or in the when the club is hired by another group.

15. Barbeques.

- 15.1. Barbeques are available for use by members and their families.
- 15.2. Barbeques are to be used outside the building on the rigging deck, well away from walls.
- 15.3. Care should be exercised at all times to ensure that barbeques are used safely. The gas connections should be checked prior to use and drip trays should be in place to catch fat.
- 15.4. After use the gas should be turned off at the bottle and the barbeques should be allowed to cool and then thoroughly cleaned prior to returning to the designated spot inside the Clubhouse.
- 15.5. Spare gas bottles are located at the rear of the Clubhouse near the mast rack. If a gas bottle is empty it should be reported to a member of the executive committee.

16. Club Mooring

- 16.1. A swing mooring located in Gore Creek is available for use by members under certain conditions.
- 16.2. Use of the mooring is conditional on paying the prescribed fee.
- 16.3. The conditions, fees and availability of the mooring can be obtained by contacting the club.